# DEBRA A. DINNOCENZO

Virtual Workplace Expert,
Author, Speaker, Educator

MEMBER NSA®

Sample topics for

# KEYNOTES, CONFERENCES, SEMINARS, TELESEMINARS, OR WEBINARS

## VIRTUAL WORKPLACE

### Leading in the Virtual Workplace

Keys to Success for Building Bridges in the Virtual Workplace

### You Can Count on Me

Leadership Skills for Building Trust and Getting Results in the Virtual Workplace

### Houston, We Have a Problem

Team Techniques for Working Well From a Distance

### Distance Dialog

Communicating Clearly Across the Virtual Workplace

### I Know You're There, But Are You Really Working?

Managing Remote Workers for Productivity and Prosperity

## WORK-LIFE BALANCE

### Working Too Much Can Make You Grumpy!

Work-Life Balance Solutions for the Time-Starved

### Over-Connected and Over-Informed

Solutions to Burnout and Overwork in the Digital Age

### Conscious Choices for a Well-Lived Life

Rediscovering Meaning and Recapturing Focus

Fee schedule, sample materials, and references available upon request.

Debra A. Dinnocenzo is a dynamic speaker, successful author, and innovative educator with expertise in virtual workplace issues including virtual leadership, virtual teams, telework, and work-life balance. She is president of VirtualWorks!, a provider of information, tools, and learning resources for people in the virtual workplace and those living in the digital age. Dinnocenzo works with people who want more time, satisfaction and success in their lives. She brings her personal experience in business, the community, and parenting to her practical and solution-filled presentations.

With more than two decades of corporate and academic experience, Dinnocenzo is a seasoned executive with an extensive background in sales and marketing. She is a nationally recognized expert in the field of telework and a frequent speaker at national conferences. She is often quoted and is widely published on telework strategies and virtual workplace issues. Dinnocenzo is the author of *101 Tips for Telecommuters* and co-author of *Dot Calm: The Search for Sanity in a Wired World*. Both are published by Berrett-Koehler Publishers in San Francisco. She has also written *How to Lead from a Distance*, published in May 2006 by Walk The Talk Co. Her newest publication, *Working Too Much Can Make You Grumpy*, was released in late 2006.

Dinnocenzo has served on the board of directors of the national AAA (American Automobile Association) and currently serves on the governing board of East Central AAA . She also is on the board of trustees for the University of Pittsburgh Medical Center Passavant Hospital and the board of directors of Passavant Hospital Foundation. Dinnocenzo serves as an instructor in the special studies program at Chautauqua Institution and holds an adjunct faculty position with Duquesne University where she delivers an online graduate course, "Leadership in the Virtual Workplace."

**To schedule a presentation contact:**

VirtualWorks!

10592 Perry Highway, Suite 201
Wexford, PA 15090

Tel: 724.934.9349
Fax: 724.934.9348
Email: info@virtualworkswell.com

www.virtualworkswell.com